



ANNE SPRINGS CLOSE
GREENWAY™

Recreation Program Birthday Party Frequently Asked Questions

Who should be included in the party headcount?

- Include all participating children, including the birthday child.
- Non-participating guests (younger siblings, older children or adults) are not counted.
- The host family determines which children participate in the activities.

What is the party timeline?

You will have 30 minutes to set up before guests arrive, 15 minutes for check-in, a 1-hour facilitated activity based on your theme, and 45 minutes of free time to celebrate — enjoy food, cake, presents or playtime.

What food/drinks can I bring?

You're welcome to bring or have food delivered, with these restrictions:

- No outside alcohol
- No glass containers
- No charcoal or gas grills/appliances

Notes:

- Indoor storage is available; bring coolers and ice for cold items.
- A microwave is provided.
- Delivery is allowed—confirm the restaurant delivers to your party location (varies based on program).
- Notify the Welcome Station Attendant at check-in if you are expecting a delivery.

What food/drinks do you offer?

- The Greenway Canteen offers catering for small groups.
- Guests may also order food, beverages and alcohol from the full Canteen menu.
- A payment tab can be arranged in advance.
- For details, email Canteen@ascgreenway.org.

Are there restrictions on decorations?

- All decorations must be removed after the party.
- Balloons are allowed but must not be released; please clean up any fragments.
- Piñatas and bounce houses are not permitted.

What is included in the private party space?

Each party includes private use of your reserved space — either the Education Center or Adventure Center — for the duration of your event. Location varies based on program chosen.

Education Center:

- Parties are held outdoors behind the building due to limited indoor space.
- Two private restrooms are available inside.
- Seating includes outdoor picnic tables and one child-size table.
- You may bring additional small folding tables, tablecloths and portable chairs.
- In case of severe weather, staff will contact you to discuss rescheduling or relocation options.

Adventure Center:

- You have private use of the Adventure Center during your reservation, including the outside areas and an indoor party room.
- Restrooms are located inside.
- Furniture includes 6- and 8-foot rectangular tables, chairs and outdoor picnic tables.
- Tablecloths are permitted.
- A facilitator will assist with setup during your 30-minute decoration window.

Can I bring outside vendors?

- All vendors (except food delivery) require pre-approval — email programs@ascgreenway.org.
- A Certificate of Insurance is required.
- Unapproved vendors or those without insurance will be denied entry.

Can I bring pets?

- No animals are permitted inside facilities except for service animals. Please contact us in advance at programs@ascgreenway.org if accommodations are needed.
- Leashed dogs are allowed in outdoor areas.
- Owners must clean up after their pets.
- Unleashed dogs are only allowed at the [Mary Warner Mack Dog Park](#).

Can we stay after our party time?

- Guests may enjoy the Greenway after the party. Outdoor area use depends on later events — you may need to relocate to another area or entrance.
- Indoor spaces will be locked at the end of your reservation.

What is NOT allowed at my party?

- Outside alcohol
- Glass containers
- Charcoal or gas grills/appliances
- Piñatas or bounce houses
- Campfires
- Pets inside buildings